Title of Your Paper in Upper and Lower Case

Your First and Last Name

# Using This Outline: Critical Success Points

The purpose of this outline is to facilitate organization of Task 2.

Some points to consider:

1. When submitting the template, please remove all instructions (including these). Your final document should contain only the title page, headings, and the content you added.
2. A significant part of this work is narrative. Thus, please avoid bulleted lists. (One exception is when charts are most appropriate.)
3. Use Times New Roman 12 pt. font.
4. This written narrative paper should be double spaced.
5. Your Task 2 work should be contained within this document. If you have other items that add value to this assessment, please include them as appendixes.
6. Page length approximations are recommendations, but there is no specific page length requirement.
7. When using a source, try to paraphrase whenever possible instead of quoting (citing appropriately as you go). The goal here is to synthesize material and write in your own words. Only include sources in the reference list that were cited within the document. Refer to the task’s Requirements section for additional information on citation guidelines.
8. For tips on formatting your paper, please refer to the WGU Writing Center.
9. After making changes, please update the table of contents to mirror correct page numbers.

**Stockholder Report**

[Refer to the Task 2 requirements and enter your response to the “Stockholder Report” section here.]

**Business Analysis**

[Refer to the Task 2 requirements and enter your response to the “Business Analysis” section here.]

*Recommended Length (stockholder report and business analysis combined): Approximately 15 pages, double spaced*

*Format: Narrative*

**Sources**

[Refer to the Task 2 requirements and enter all sources used here.]

*Length: Approximately 1 page*

*Format: Reference list*